

NOTICE

REGIONAL CANCER CENTRE
THIRUVANANTHAPURAM-11

Advertisement No. RCC\PC\RP0875\2024-25

21 May, 2024

Applications are invited for the post of **Data Entry Operator (on contract basis)** in the PBCR, to be conducted in the **Division of Cancer Epidemiology & Biostatistics, Regional Cancer Centre, Thiruvananthapuram.**

Data Entry Operator (on contract basis) : No.of Post - 2


Name of post	Data Entry Operator (on contract basis)
Essential qualification	1. 12 th Pass in Science stream from a recognized board with DOEACC or DCA with 2 years experience in Data Entry work in Government, Autonomous, PSU or any other recognized Institution. 2. A Speed test of not less than 15,000 key depressions per hour through speed test on computers.
Upper Age limit	35 years as on 01/05/2024 (Relaxation of upper age limit will be admissible to eligible candidates as per rules)
Period	Initial appointment on a contract basis will be for a period of one year; may be extended or till the completion of the Project, whichever is earlier.
Emoluments	Rs:- 17,000/- (Consolidated)

Application and Bio-data duly signed and addressed to the **Director, Regional Cancer Centre, Thiruvananthapuram** may be sent to the Finance Manager (Projects) whose address is given below:

FINANCE MANAGER (PROJECTS)
PROJECT CELL
REGIONAL CANCER CENTRE,
MEDICAL COLLEGE CAMPUS,
POST BOX No. 2417,
THIRUVANANTHAPURAM - 695011.
Ph.No. :-0471-252 2289

The application should indicate Advertisement No. and date and contain the relevant personal details (name, age, educational qualifications, training, experience (if any); and contact details (phone, email address). Self-attested copies of relevant certificates and mark sheets should be attached and a copy of the latest photograph should be pasted on the application.

The last date of receipt of applications is **05-06-2024.**


Finance Manager (Projects)